SIS Google Meet cheat sheet

Every student has access to a school Google for education account. With that account comes Google Meet. Google meet is Seoul International school’s primary distance learning video conferencing app.

**Watch How to join a Google Meet**

## Join a video meeting

<table>
<thead>
<tr>
<th>From Gmail:</th>
<th>From Calendar:</th>
<th>From Meet:</th>
<th>From mobile devices:</th>
</tr>
</thead>
<tbody>
<tr>
<td>In the sidebar, click Join a meeting and enter a meeting code.</td>
<td>Click the event, then click Join with Google Meet.</td>
<td>Join a scheduled meeting or use a meeting code.</td>
<td>Open the Android or Apple® iOS® Meet app.</td>
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</tbody>
</table>

See other ways to join a video meeting.
Join from teacher email

1. Log into Gmail

![Gmail logo]

2. Open the email sent from your teacher.

Look for an email titled “Happening now: ...”

3. Click, Join Meeting button

![Google Meet screen with Join Meeting button]

4. Check audio and camera settings

![Google Meet audio and camera settings]

5. Click, Join now

![Google Meet call in progress]

Other options

- Join and use a phone for audio
Join from Google Classroom

1. Log into Classroom

2. Select your class

4. Click, meeting link

4. Check audio and camera settings

5. Click, Join now

Other options

Join and use a phone for audio
Customize video settings, interact with participants, or share your screen

- View meeting participants
- Chat with meeting participants
- Pin a participant
- Remove a participant

See additional settings, such as recording the meeting, changing your video resolution, and changing layout.

- Share meeting details with guests
- Turn microphone on or off
- Leave meeting
- Turn camera on or off
- Share your screen or give presentations